

# Hello from Office Movers!



**WE MAKE OFFICE RELOCATION, FURNITURE INSTALLATION & OFFICE MAINTENANCE EASY**

## ABOUT OFFICE MOVERS OF FLORIDA

We are your complete source for commercial relocation services, office moves, internal moves, expansions, long and short-term storage and handyman services.

Our team includes skilled personnel trained in office furniture installation, repair and service.

From Pensacola to Key West, we provide office moving and commercial relocation services that are efficiently and professionally managed.



## HAVE YOU HEARD ABOUT OUR NEW PROMOTION?

Did you know hard shell, plastic moving crates play an important role in your move?

## GET 200 FREE\* MOVING CRATES!

Using them protects your valuables, while making the move quicker and more efficient. Plus it's a great way to "go green" by not using disposable cardboard boxes.

As part of our Free Crate Promotion, you can get up to 200 crates for free during your move. Free crates are available for a 5 day period.

\*Free Crates are only available for office moves managed by Office Movers of Florida and will be reflected within the moving agreement.

CONTACT OFFICE MOVERS FOR MORE INFO  
**813-304-2273 OfficeMoversofFlorida.com**

# Your Complete Office Moving Solution



OFFICE MOVERS OF FLORIDA HAS EXTENSIVE EXPERIENCE WITH  
CORPORATE MOVING PROJECTS. WE CAN COORDINATE AND MANAGE:

## OFFICE RELOCATION

Quick, Easy and Efficient so You Can Get Back to Work

- Internal Office Moves
- Office Downsizing
- Commercial Relocation
- Computer and Server Rooms
- Moving to New Space
- Temporary Move Out/Move In During Office Renovations
- Office Expansion



## OFFICE FURNITURE INSTALLATION

No Missing Pieces, No Wobbly Parts

- Assembly and Disassembly of Furniture
- Reconfiguration and Office Design
- New Furniture Deliveries
- Hang Shelving, Fixtures, Electronics and Artwork
- Assemble Office Cubicles
- Receive, Deliver and Install — Receive at Our Warehouse
- Install Temporary/Al Walls
- InterMarket Projects for Furniture Dealers
- Move Heavy Items and Equipment

## OFFICE FURNITURE REPAIR

Protect Your Investment, Increase Its Lifetime Value

- Repair and Servicing
- Routine Office Furniture Maintenance
- Restoration and Reconditioning
- Servicing of all Major Brands
- Furniture and Wall Panel Cleaning
- Furniture Recycling and Disposal



BRANDS WE INSTALL



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## OFFICE **STORAGE SOLUTIONS**

Use Our Safe Storage Options for Moves or Deliveries

- 16,000 Square Foot Warehouse
- Long and Short Term Storage
- File Storage
- Large Capacity Storage
- Secure and Private with Video Surveillance



## BUILDING **CLEANOUTS**

You Move Out, We Clean Up

- Junk Removal
- Furniture Recycling and Disposal
- Asset Liquidation
- Office cleaning—glass cleaning, floor cleaning, trash removal, wall repair

## WE **MOVE**

- All Office Furniture
- All Office Equipment
- Desks and Cubicles
- Workstations
- Temporary and AI Walls
- Conference Room Tables
- Files, File Cabinets and Rolling Filing Systems
- Phone Systems
- Computers and IT Equipment
- Computer Server Rooms
- Pictures and Wall Art
- Shelving and Racks
- Whiteboards
- Patio and Outside Furniture
- Reception Areas
- Weight Rooms
- Libraries



## EQUIPMENT SUPPLY AND RENTAL

We Rent or Sell C-bins, Rent-a-Crates and Packing Supplies.

## WE SHIP ANYWHERE

We Offer Local, National and International Shipping.

## WE MOVE ANYONE

We Move More Than Offices! Call Us to Move Your Warehouse, Storage Units, and Shop.

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# Office Wingman

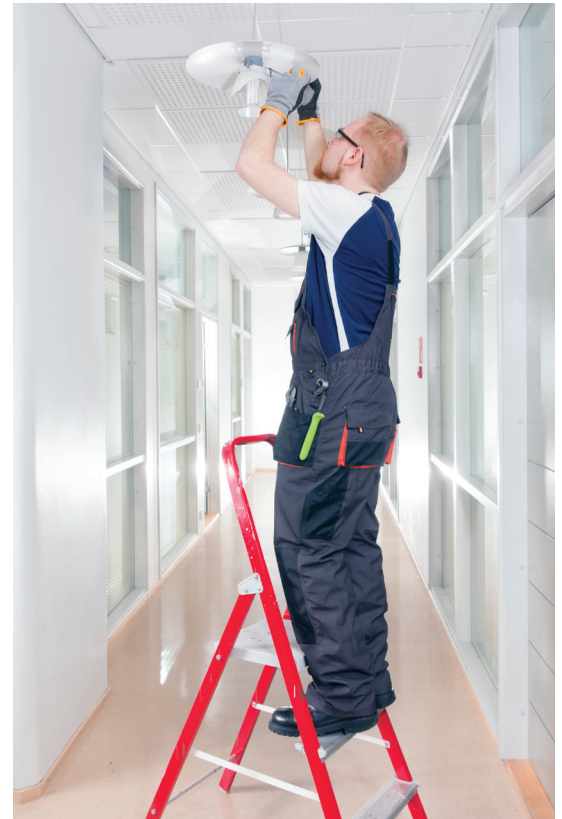
A Service of Office Movers of Florida



## CONVENIENT, AFFORDABLE HANDYMAN SERVICES FOR YOUR OFFICE

### SERVICES

- Assembly and installation of newly purchased office furniture
- Relocation and placement of large office equipment
- Mounting of TVs, wall art, cork boards and whiteboards
- File storage on site at your location or at our 16,000 SF warehouse
- Packing and shipping of items
- Building or installing shelves and shelving systems
- Hanging of window treatments
- Install lighting fixtures and change bulbs
- Rearrangement of office furniture and room layouts
- Disposal of approved items directly to dumps or recycling centers
- Inspection of broken furniture, with fixes done on site. Free estimate for replacement parts
- Repair of desk nicks, scratches, and dings
- Realignment of desk, file and workstation drawers and keyboard trays
- Cubicle maintenance for kick plates, file cabinet drawers, top caps
- Removal of scuffs and smudges from walls (not included in your lease)
- Light painting
- Ceiling tile replacement



### WHY OFFICE WINGMAN?

- It alleviates overtime and extra work for employees
- It allows employees to focus on their jobs, not office repairs
- It ensures that work is done correctly by professional teams who are both experienced and insured
- We're trained to service and repair all major brands of office furniture, from HON and Haworth to Knoll and Herman Miller
- Your office operates and functions more efficiently

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